



by BoT on 11/29/2018 *dc*

2018_07-26 UCOH BOT Meeting Minutes Approved.docx

Unity Church of Hawaii Board of Trustees Regular Meeting Date: July 26, 2018 Unity Church of Hawaii, 201		
Board Members Present: Rev. Tim Lytle, Jo-Ann Adams, Rickie Banning, Debbie Catania, Jerry Denton, Jan FitzGerald, Thomas Gallagher, Richard Hughes, Kathy Whitmire Marsha Bethards was not present.		
AGENDA	INFORMATION ITEM/DISCUSSION/CONCLUSIONS	FOLLOW-UP/ACTION
Call to Order Quorum required: six	The meeting was called to order at 6:07 p.m. A quorum was established.	
Opening Prayer Lighting of the Christ Candle	Rev. Tim. led the opening prayer and lighting of the Christ Candle.	
Reading and approval of the Agenda	<p>Jo-Ann proposed changes that were identified on second agenda. Jan second.</p> <ol style="list-style-type: none"> Those in favor adding Rev. Tim’s discussion regarding his attendance to UWM Board Meeting in Chicago and Rev. Mindy Tucker. unanimous Those in favor adding the retention of counsel. unanimous <p>Richard made a motion to move the AG report to New Business, item C. Second by Jerry.</p> <p>In favor Jerry Denton, Richard Hughes, Kathy Whitmire Opposed Jo-Ann Adams, Rickie Banning Abstained Jan, Thomas, Tim, Debbie</p>	<p>Attachment – Proposed Agenda</p> <p>This motion should have passed. The abstentions are not “no” votes. Of the five voting, 3 voted in favor. Therefore, the motion should have passed. Robert’s Rules for Dummies page 117</p>
New Business a. Funds donated for a Garden Labyrinth	<p>Kathy reported on her research of the funds donated for a Garden Labyrinth.</p> <ul style="list-style-type: none"> It is possible that the funds were identified as other than Garden Labyrinth. There was also confusion regarding the year that the money was donated. 	



<p>b. Rev. Tim considering attending the UWM Board Meeting in Chicago.</p>	<ul style="list-style-type: none"> • In the past, there was one restricted bank account. Anything designated as restricted was deposited to that bank account. • Will we take time to identify each situation of special funds going back to 2005? • How to move forward with “mistreated” funds? • Staff made decisions regarding “restricted funds.” • Current methods of “setting aside funds.” • Money for action auction. • Money for music • Ledger for youth education. • The problem will be brought to the finance committee. • The Board will be notified about the committee’s findings regarding restricted funds. • Finance Committee meets on Thursdays before the Board meeting. Monday meetings were changed. <p>b. Rev. Tim will miss August 5th Sunday. Rev. Mindy Tucker will be attending service on August 5th. Would the Board agree to having Rev. Mindy conduct the service on August 5th. Rev. Tim plans to return on the following Sunday. Will she also conduct a class?</p> <p>Thomas made a motion for Rev. Tim to invite Rev. Mindy Tucker to speak on August 5th, so that Rev. Tim is able to attend the Chicago UWM Board Meeting. Jan second. Tim abstained.</p> <p>All others in favor. The motion passed.</p>	
<p>Regular Meeting Recessed</p>	<p>The open session recessed at 6:35 p.m.</p>	
<p>Executive Session</p>	<p>The Executive session started at 6:35 p.m.</p>	



<p>1. Board/Minister Healing Session(s)</p> <p>2. Retention of counsel</p>	<p>1. Board/Minister Healing Sessions – The Board will have a closed session conducted by an outside facilitator sometime in September or October with the expense not to exceed \$1000. A committee composed of Rev. Tim, Thomas, Jan and Rickie are tasked to create a short list of potential facilitators with the cost that they would charge.</p> <p>2. 2. Retention of counsel – Jo-Ann provided a list and a list of recommendations from the Hawai'i Alliance of Non-Profit Organizations was received. Jo-Ann and Thomas were appointed by the board to be the committee who would select three names of potential legal counsel with their cost. The committee will also provide one recommendation for the board.</p> <p>The Executive Session adjourned at 9:22 p.m.</p>	
<p>Adjournment</p>	<p>The regular session convened at 9:22 p.m. The regular session adjourned at 9:22 p.m.</p>	
<p>Next Meeting</p>	<p>The next Board of Trustees meeting will be held on August 20, 2018 at 6:00 p.m.</p>	



UNITY CHURCH OF HAWAII
BOARD MEETING PROPOSED AGENDA
Meeting Scheduled for July 19, 2018 at 6:00 PM in Room 201
Continued to July 26, 2018 at 6:00 PM in Room 201



I.	LIGHTING OF THE CHRIST CANDLE	5:59 PM
II.	OPENING PRAYER	6:00 PM
III.	CALL TO ORDER	6:03 PM
IV.	ESTABLISH QUORUM	6:04 PM
V.	ADOPTION OF THE AGENDA	6:05 PM
VI.	NEW BUSINESS	6:15 PM
	a. Funds Donated for a Garden Labyrinth	
	b. Rev. Tim re UWM Board Meeting (and Rev. Mindy Tucker)	
RECESS MEETING		6:30 PM

EXECUTIVE SESSION to discuss Personnel Issues related to

1. **Board/Minister Healing Session(s)**
 - a. **Open v. closed sessions**
 - b. **Regularly schedule v. as needed (if as needed, how is need determined)**
 - c. **Need for an outside facilitator**
 - d. **Date for first healing session**
2. **Retention of Counsel**
 - a. **January 28th Payment**
 - b. **Rev. Bomar's End of Contract Analysis & Next Steps**
3. **State of Annual Independent Review & Next Steps**
4. **AG Meeting(s) Report & Next Steps**

RESUME MEETING; ANNOUNCE MOTIONS & VOTES FROM EXECUTIVE SESSION; ADJOURN MEETING